

BUSINESS PHONE

Quick Start Guide

BUSINESS CARE 1-877-570-0500 | business.sparklight.com

You can easily activate or deactivate call features using your device keypad. Or an administrator can log in and configure everything online.

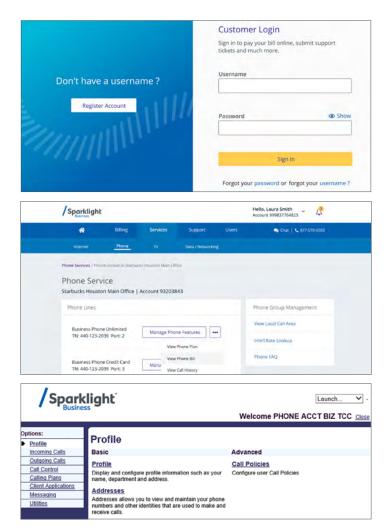
FEATURE	CODE	STATE	DEFINITION
Anonymous Rejection	*77 *87	On Off	Prevent a caller from reaching you when the caller has explicitly restricted his/her number.
Call Forwarding Always	*72 *73	On Off	Automatically forward all your incoming calls to a different phone number.
Call Forwarding Busy	*90 *91	On Off	Automatically forward your calls to a different phone number when your phone is busy. Note: Disable Call Waiting when using this feature.
Call Forwarding No Answer	*92 *93	On Off	Automatically forward your calls to a different phone number when you do not answer your phone after a certain number of rings.
Calling Line ID Blocking	*67 *31 #31	Per Call Persistent On Persistent Off	Prevent your phone number from being displayed when calling other numbers.
Call Park	*68 *88	Park Retrieve	Put the caller on flash hold, enter the four-digit extension followed by "#"; retrieve a call, dial *88.
Call Return	*69	N/A	Dial last party that called you, whether or not the call was answered.
Call Waiting	*43 #43 *70	Persistent On Persistent Off Cancel	Answer a call while already on another call. Note: Disable when using Call Forwarding Busy.
Do Not Disturb	*78 *79	Activate Deactivate	$\label{lem:configured} Automatically forward your calls to your voice messaging service, if configured, otherwise the caller hears a busy tone.$
Music on Hold*	*60	Deactivate	Deactivate Music on Hold on a per call basis.
Speed Dial 8 Available Speed Codes (2-9)	*74	N/A	Follow the prompts to add up to 8 single-digit speed dial numbers. Once the speed dials are configured, to use them, dial "#" and then the single-digit code.
Speed Dial 100 Available Speed Codes (00-99)	*75	N/A	Follow the prompts to add up to 100 two-digit speed dial numbers. Once the speed dials are configured, to use them, dial "#" and then the two-digit code.
Voice Portal	*62	N/A	Connects you to the voicemail system when using your office phone. To access the voicemail system from outside of the office, dial your phone number, and press "*" on your telephone keypad during the greeting, and then follow the prompts.

^{*}Available with Unlimited plan.



ACCESSING YOUR PHONE FEATURES ONLINE

Now it's faster and easier to access the features of your phone anytime, anywhere.



Access your phone features online at customer.sparklight.com